**School Board Regular Meeting Minutes**

**Griswold Community Schools**

**Monday, May 19, 2025**

The Griswold Community School District Board of Education met for their regular meeting on May 19, 2025 in the Conference Room. Board President Ryan Smith called the meeting to order at 5:30 p.m. Board Member S. Hansen read the school mission statement, “*The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment.*” Roll call of board members present were Scott Hansen, Erika Kirchhoff, Rob Peterson, Scott Peterson, Don Smith, Ryan Smith. Aaron Houser joined via google meet. Absent: none. Also present were Superintendent David Henrichs, Business Manager Dan Rold, Board Secretary Hannah Bierbaum, Elementary Principal Nigel Horton, Secondary Principal Seth Lembke, Athletic Director Cole Cooper, and various members of the public.

* **Approval of Agenda:** Motion by R. Peterson to approve the agenda with the following changes: removal of item #17 *Consider Approval of Volunteer High School Baseball Coach* and addition of item #18 *Consider Approval of Contract to Transfer State Special Education Funding*. Seconded by Kirchhoff, motion carried all ayes.
* **Public Input:** Assistant Boys Wrestling Coach, Severin Ritter, spoke in support of starting a girls wrestling program in Griswold, noting the current number of proposed participants have exceeded their expectations and would appreciate the board making a decision sooner than later. Head Boys Wrestling Coach, Bob Amos, also spoke in support of starting a girls wrestling program in Griswold. The interested participants have really prioritized the program. He also recommended a coach candidate and a fundraiser idea to help with startup costs for the program. Parent, Fritz Baier gave comparative data of Griswold CSD enrollment to area schools and their wrestling numbers. He feels that Red Oak CSD’s wrestling coaches have varying levels of experience and backgrounds that will give our students their best opportunity to succeed and wrestle at the collegiate level. He also expressed concerns of longevity of starting our own program based on future enrollment. Student, Paige Baier, spoke towards the interested girl wrestlers, highlighting her positive experience in Red Oak that pushed her to be successful.
* **Superintendent’s Report:** Henrichs notified the board that the school’s surplus auction will be held on June 7th, 2025 at Liddell Auction Services in Griswold.
  + **Thank You Card(s) –** none received.
  + **The Month in Review – Administration** – Horton highlighted the summer school program plan, offering a “summer adventure” for students that includes hands-on opportunities linked to the curriculum. He also provided preliminary testing data, noting that both literacy and math have trended up over the last five years. Lembke provided a list of end of year activities and that there will be a pep rally on Wednesday to send off the students to state track. Cooper highlighted his written report noting the recent conference AD meeting, progress on current athletic projects, success of girls and boys track, an update on girls softball sharing with CAM CSD, and scheduling MS winter sports for next year.
  + **Board Learning Opportunities** – The Board recognized students Easton Orstad and Eastyn Kirchhoff for volunteering to assist with raking 6 tons of sand at the long jump, the Jazz Band for qualifying for State, Nollan Smith for earning his Iowa FFA degree, and Conner Bowers and Peyton Cook for their qualification for the Drake Relays. The Board then selected a May recipient. Henrichs presented certificates to Board Members in recognition of Board Appreciation month and finalized plans for the end of year staff meal. R. Smith provided a “scrum board” that helps breakdown the strategic plan into smaller pieces. Additionally, he provided a project completion sheet to track progress made on various projects the board has approved.

* **Consent Agenda** – Motion by Hansen to approve the consent agenda with the additional bills of $7,122.83 as presented.
  + Minutes of the Regular Meeting April 21, 2025
  + Financial Statements and Monthly Bills
  + **Personnel:**
    - ***Resignations*** – Abby Fleharty – Elementary Classroom Teacher, Monica Brandt – School Counselor Secretary / Student Data Specialist, and Bob Patterson – Route Bus Driver (all effective at the end of the 2024-25 contract)
    - ***New Hires*** – Brenda Houser – Summer Custodian (up to 20 hours/week at $15 per hour). Jackie Brokaw – NHS Co-Sponsor and Christie Wallace – Elementary Cook (for the 2025-26 school year)
    - ***Transfers*** – Chad Rodgers from Co-Golf Coach to Head Golf Coach and Jason Reynolds from Co-Golf Coach to Assistant Golf Coach (for the 2025-26 school year)
  + Gifts, Memorials, Bequests – none.

Seconded by R. Peterson, motion carried all ayes.

**Old Business**

* **Board Policies – Second Reading** – Motion by S. Peterson to approve the Superintendent’s recommendation to waive the second reading and approve board policies 210.08, 210.08E1, 210.08E2, 210.09, 211, 212, 212.01, 213, 213.01. Seconded by Kirchhoff, motion carried all ayes. *(Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.)*
* **Consider Approval Of Girls Wrestling Program - Continue Sharing Agreement Red Oak Or Start Our Own Program** – Henrichs reminded the board that an Ad Hoc Committee was formed to provide data to aid in the board’s decision of whether to start our own girls wrestling program or continue to share with Red Oak CSD. Though the committee didn’t provide a consensus, data points from both sides were shared. The board discussed number of interested participants, results from the committee’s data collection, and potential conflicts for student athletes interested in participating multiple sports with overlapping seasons. Motion by Hansen to start a girls wrestling program in Griswold. Seconded by S. Peterson. R. Smith called for a roll call. Roll call ayes: Hansen, D. Smith, Houser, Kirchhoff, S. Peterson, and R. Smith. Nays: R. Peterson, motion carried (6-1).

Houser left the meeting at 6:48 pm.

**New Business**

* **Consider Awarding Bid For Concession Stand Remodel Project** – Henrichs presented two bids received for the concession stand remodel project. These bids exceeded the competitive quote threshold of $196,000. Since both bids exceeded the threshold, the board opted to reduce the project scope to comply with bidding requirements. Motion by R. Peterson to accept the bid from Matt Leighton Carpentry for $195,000 for the concession stand remodel project. Seconded by D. Smith, motion carried all ayes.
* **Discussion On Liability Insurance For Groups Using District Facilities** – Mr. Henrichs presented information regarding the district’s liability insurance in relation to covering other groups that use the district facilities. No formal action necessary.

**Consider Approval Of 28E Agreement With Jester Insurance** – Henrichs presented a proposal from Jester Insurance that would decrease the deductible of our wind/hail insurance. Per the Superintendent’s recommendation, motion by Hansen to approve the resolution to participate in the storm protection fund, an Iowa Code Chapter 28E Entity and Chapter 670 Risk Pool through Jester Insurance.Seconded by S. Peterson. Roll call ayes: R. Smith, Hansen, S. Peterson, Kirchhoff, D. Smith, R. Peterson. Nays: none, motion carried.

The President declared the Resolution adopted as follows:

RESOLUTION TO PARTICIPATE IN THE STORM PROTECTION FUND, AN IOWA CODE CHAPTER 28E ENTITY AND CHAPTER 670 RISK POOL

WHEREAS, the Board of Directors has received the renewal information for wind and hail property insurance coverage; and

WHEREAS, the deductible under the wind and hail coverage under the policy is a percentage of the value insured; and

WHEREAS, the Storm Protection Fund provides a means to manage and contain deductible costs associated with wind and hail insurance coverage.

NOW, THEREFORE, it is resolved:

1. The Board of Directors authorizes the District to Join the Storm Protection Fund, and to pay all

Contributions as required by the Storm Protection Fund.

PASSED AND APPROVED this 19th day of May, 2025.

* **Consider Approval Of Middle School ELA Curriculum Purchase** – Lembke presented a quote to purchase a Middle School English Language Arts Curriculum that coincides with the recently purchased elementary literacy curriculum. Motion by S. Peterson to purchase the Amplify ELA curriculum with a three-year contract. Seconded by Kirchhoff, motion carried all ayes.
* **Establish Activity Pass Fees For 2025-2026 –** Henrichs reviewed the current activity pass fees. Motion by R. Peterson to accept the Superintendent’s recommendation to change the adult activity pass fee for the 2025-26 school year from $120 to $130 per year, senior citizen pass from $85 to $95, and to set the per event cost at the following:

MS Events - $5 for adults and students

HS Events (excluding varsity football) - $7 for adults and $5 for students

Varsity Football - $7 for adults and students

*(Note, Griswold students will not be charged to attend home, non-state level events, and a student pass at $50 per year that covers High School and Junior High for students from other districts.)* Seconded by Hansen, motion carried all ayes.

* **Approve Fuel Bid Specifications** – Motion by S. Peterson to approve the fuel bid specifications as presented. Seconded by Kirchhoff, motion carried all ayes.
* **Consider Approval Of City Agreement** – Motion by R. Peterson to approve the city agreement with Griswold to share equipment and resources. Seconded by S. Peterson, motion carried all ayes.

* **Board Policies – First Reading** – first reading of board policies102, 102.R1, 102.E1, 102.E2, 102.E3, 102.E4, 102.E5, 104.E2, 104.E3, 206.03, 214, 215, 215.E1, 216.01, 216.02, 216.03, 216.04, 216.05, 217, 302.01, 303.02, 401.01, 401.05, 402.02, 503.09, 503.09R1, 603.04, 605.01R1, 708, 710.01R1, 710.01E1, 710.01E2, 804.02, 804.06, 901
* **Consider Approval Of MS Volleyball Coach Amendment** – Motion by Kirchhoff to approve Karla Wilson as the MS Volleyball Coach and issue the contract accordingly. Seconded by R. Peterson, motion carried all ayes.
* *\*\*Consider Approval of Volunteer High School Baseball Coach – item was removed*
* **Consider Approval Of Contract to Transfer State Special Education Funding** – Motion by Kirchhoff to approve the contract with Green Hills AEA to transfer special education funding under Iowa Code 257.10(7). Seconded by Hansen, motion carried all ayes.

**Adjourn** – Motion by Kirchhoff to adjourn at 7:35 p.m. Seconded by R. Peterson, motion carried all ayes.

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Hannah Bierbaum, Board Secretary Ryan Smith, Board President

*(Next regular meeting June 16, 2025)*

*Reports, documents, full text of resolutions and policies considered by the Board at this meeting are on file in the Board Secretary’s office, 712-778-2152, Monday through Friday, 8 am – 4 pm.*

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| **GRISWOLD COMMUNITY SCHOOLS** | | |
| **CLAIMS APPROVED** | | |
| **OPERATING FUND** | | |
| Vendor Name | Description | Amount |
| ADVANTAGE ADMINISTRATORS | NICTRO May HRA Admin Fee | 5.20 |
| AGRILAND FS | Bulk fluids | 249.72 |
| AMAZON CAPITAL SERVICES | Supplies | 5,616.40 |
| ATLANTIC COMMUNITY SCHOOL DISTRICT | EOC Billing/sharing agreement | 4,978.34 |
| BOB'S MOWING | Mowing | 2,340.00 |
| CAPPEL'S | Supplies | 215.73 |
| CENTRAL IOWA DISTRIBUTING, INC | Supplies | 896.00 |
| CITY OF GRISWOLD | Water/sewer | 939.17 |
| Clayton Ridge Community School District | Open enrollment | 3,856.18 |
| CORNER CONFERENCE ACTIVITIES | Art show entries | 400.00 |
| COUNCIL BLUFFS COMM SCHOOL DIST | Children's square | 6,965.82 |
| E GROUP INC. DBA CENTRICITY | Supplies | 384.33 |
| ELEVATE YOUR CLASSROOM | Registration | 1,200.00 |
| FARR, KEVIN | Reimbursement | 39.13 |
| FIRST NATIONAL BANK | Supplies/Travel/Meals/Field Trip | 1,838.07 |
| GLENWOOD COMM. SCHOOLS | APEX | 6,661.00 |
| GRISWOLD AMERICAN | Minutes | 49.69 |
| GRISWOLD AMERICAN | Minutes/claims | 403.10 |
| GRISWOLD COMMUNITY SCHOOL | NICTRO May PSF Payment | 42.31 |
| HORTON, NIGEL | Reimbursement | 159.32 |
| IOWA WESTERN COMM COLLEGE | College courses | 40,058.00 |
| ISEBA | NICTRO May Med Insurance Premium | 788.51 |
| JOSTEN'S | Diploma cover/Supplies | 76.59 |
| KELLER, GARY | Labor | 150.00 |
| LEMBKE, SETH | Reimbursement | 60.00 |
| MCI | Long distance charges | 54.80 |
| MEDICAL ENTERPRISES, INC | Registration | 200.00 |
| MENARDS | Supplies | 14.37 |
| MID-AMERICAN RESEARCH CHEMICAL | Supplies | 517.79 |
| MIDAMERICAN ENERGY | Electricity | 7,865.04 |
| NCS PEARSON INC. | Instructional materials | 525.00 |
| NEBRASKA SCIENTIFIC | Supplies | 66.94 |
| ONE SOURCE THE BACKGROUND CHECK CO | Background checks | 89.00 |
| PANGELINA, ANITA | Reimbursement | 150.00 |
| PARK, KATELYN | Reimbursement | 90.50 |
| PEAK LEADERSHIP SOLUTIONS LLC | Strategic Planning | 2,499.00 |
| PECK, JEB | Tree removal labor | 400.00 |
| QUALITY TRUCK REPAIR | Repairs | 385.00 |
| QUILL CORPORATION | Supplies | 327.72 |
| SANDBOTHE FIRESTONE | Tires/Service | 957.92 |
| SCHOLASTIC BOOK CLUBS | Books | 252.51 |
| SCHOOL NURSE SUPPLY, INC. | Supplies | 204.58 |
| SOLVARIS NET LLC-TEXTCASTER | Subscription | 437.42 |
| SOUTHWEST IOWA TILING, LLC | Repairs | 269.36 |
| STEINBECK & SONS, INC. | Propane | 297.50 |
| STILWELL, DOUG | Strategic planning | 2,233.00 |
| TIGER MART | Gas/diesel | 4,475.71 |
| TRUCK CENTER COMPANIES | Parts | 1,863.10 |
| UNIVERSITY OF IOWA | Registration | 585.00 |
| VERIZON WIRELESS | Tablet lines | 278.02 |
| WARD'S NATURAL SCIENCE ESTABL | Supplies | 56.99 |
| WILSON, HANSON & ASSOCIATES PC | Legal services | 300.00 |
| WYMAN'S CARQUEST | Supplies | 112.54 |
|  | **Fund Total:** | **103881.42** |
| **ACTIVITY FUND** | | |
| Vendor Name | Description | Amount |
| AHSTW COMMUNITY SCHOOL DISTRICT | B TR ENTRY FEE | 125.00 |
| AMAZON CAPITAL SERVICES | SUPPLIES | 125.88 |
| ASKELAND, INC | FOOD - ST QUALIFYING TRACK MEET/SENIOR BFAST | 1,172.00 |
| BALL HORTICULTURAL COMPANY | PLANTS/BEDDING | 1,244.29 |
| CITY OF LENOX | G REG GOLF GREENS FEES | 45.00 |
| CORNER CONFERENCE ACTIVITIES | GATE @ CONF TR | 1,230.00 |
| CRESTWOOD HILLS COUNTRY CLUB | B DIST GOLF-FEES/MEALS/G REG GOLF ENTRY FEE/MEALS | 90.00 |
| DES MOINES PERFORMING ARTS | TICKETS | 129.50 |
| DINKLA, KELSEY | SW DIST MTG FEE | 25.00 |
| FIRST NATIONAL BANK | RMS/FOOD/COFFEESHOP SUPPLIES/TRAVEL/MEALS | 2,264.94 |
| GREENFIELD COUNTRY CLUB | B SECT GOLF GREENS FEES | 90.00 |
| HARTIGAN, TOM | STARTER | 300.00 |
| HENRY DOORLY ZOO | ELEM ZOO FIELD TRIP ADMISSION | 1,206.50 |
| HYVEE FOOD STORES INC. | SUPPLIES | 89.65 |
| JOE'S PORTABLES LLC | RENTAL | 635.00 |
| JOSTEN'S | ELEM YRBKS | 142.80 |
| LAKESIDE COUNTRY CLUB | MEALS-G REG GOLF | 25.00 |
| MT AYR HIGH SCHOOL | LIVESTOCK JUDGING | 120.00 |
| NATIONAL FFA ORGANIZATION | PIN/CHAIN | 14.00 |
| REYNOLDS, JASON | REIMB-MEALS/GOLF | 29.12 |
| SHENANDOAH HIGH SCHOOL | WR ENTRY FEE | 125.00 |
| SOULSHINE CATERING | MEALS-B SECT GOLF | 64.00 |
| SOUTHWEST VALLEY HIGH SCHOOL | WR ENTRY FEE | 150.00 |
| TROPHIES PLUS | ATHLETIC AWARDS/PINS | 694.36 |
| WILCOXSON, DAN | MEALS/C.C. GOLF | 33.00 |
| WILLIAMS, CYNTHIA | STARTER | 300.00 |
|  | **Fund Total:** | **10,470.04** |
| **CAPITAL PROJECTS** | | |
| Vendor Name | Description | Amount |
| J.Q. OFFICE EQUIPMENT OF OMAHA | Copier leases | 4,691.27 |
| UMB BANK, N. A. | Fees | 300.00 |
|  | **Fund Total:** | **4,991.27** |
| **PHYSICAL PLANT & EQUIPMENT** | | |
| Vendor Name | Description | Amount |
| CAMBLIN MECHANICAL | Repairs | 1,517.00 |
|  | **Fund Total:** | **1,517.00** |
| **DEBT SERVICES FUND** | | |
| Vendor Name | Description | Amount |
| AHLERS & COONEY, P.C. | Professional services | 836.00 |
|  | **Fund Total:** | **836.00** |
| **SCHOOL NUTRITION FUND** | | |
| Vendor Name | Description | Amount |
| ANDERSON ERICKSON DAIRY | Dairy products | 2,734.33 |
| ASKELAND, RYAN | Refund | 5.35 |
| BEEBE, TIFFANY | Reimbursement | 3.95 |
| BIMBO BAKERIES USA | Bread products | 608.05 |
| BOWERS, TYLER OR KIM | Refund | 7.42 |
| COOK, LISA | Refund | 50.00 |
| EMS DETERGENT SERVICES | Dishwasher chemcials | 989.91 |
| HERING, DAWN | Refund | 71.95 |
| LARY, KAY | Reimbursement | 15.80 |
| MARTIN BROTHERS | Food/supplies | 16,836.59 |
| NELSON, CREIGHTON OR SARAH | Refund | 80.37 |
| PETERSON, ROB or LEA ANNE | Refund | 26.90 |
| PETERSON, SCOTT OR BETH | Refund | 92.53 |
| ROSSELL, BRANDY | Refund | 24.21 |
| TYE, KRISSY OR JASON | Refund | 7.90 |
| WESTON, COLBY OR DAWN | Refund | 31.45 |
|  | **Fund Total:** | **21,586.71** |
| **INTERNAL SERVICE FUND - HEALTH INSURANCE** | | |
| Vendor Name | Description | Amount |
| ADVANTAGE ADMINISTRATORS | PSF Reimbursement | 567.76 |
|  | **Fund Total:** | **567.76** |
|  | **TOTAL EXPENDITURES:** | **143,850.20** |